Vice President of IT

The VP role is to provide vision and leadership for developing and implementing information technology initiatives. The VP directs the planning and implementation of enterprise IT systems in support of business operations in order to improve cost effectiveness, service quality, and business development. This individual is responsible for all aspects of the organization's information technology and systems.

RESPONSIBILITIES:

Strategy and Planning
- Participate in strategic and operational governance processes of the business organization as a member of the senior management team.
- Lead IT strategic and operational planning to achieve business goals by fostering innovation, prioritizing IT initiatives, and coordinating the evaluation, deployment, and management of current and future IT systems across the organization.
- Develop and maintain an appropriate IT organizational structure that supports the needs of the business.
- Establish IT departmental goals, objectives, and operating procedures.
- Identify opportunities for the appropriate and cost-effective investment of financial resources in IT systems and resources, including staffing, sourcing, purchasing, and in-house development.
- Assess and communicate risks associated with IT investments.
- Develop, track, and control the information technology annual operating and capital budgets.
- Develop business case justifications and cost/benefit analyses for IT spending and initiatives.
- Direct development and execution of an enterprise-wide disaster recovery and business continuity plan.
- Assess and make recommendations on the improvement or re-engineering of the IT organization.

Deployment & Execution
- Coordinate and facilitate consultation with stakeholders to define business and systems requirements for new technology implementations.
- Approve, prioritize, and control projects and the project portfolio as they relate to the selection, acquisition, development, and installation of major information systems.
- Review hardware and software acquisition and maintenance contracts and pursue master agreements to capitalize on economies of scale.
- Define and communicate corporate plans, policies, and standards for the organization for acquiring, implementing, and operating IT systems.

Operational Management
- Ensure continuous delivery of IT services.
- Ensure IT system operation adheres to applicable laws and regulations, including PCI and SOX as applicable.
- Establish lines of control for current and proposed information systems.
- Keep current with trends and issues in the IT industry, including current technologies and prices. Advise, counsel, and educate executives and management on their competitive or financial impact.
- Promote and oversee strategic relationships between internal IT resources and external entities, including government, vendors, and partner organizations.
- Supervise recruitment, development, retention, performance management, and organization of all IT staff in accordance with corporate budgetary objectives and personnel policies.
- Develop and manage to a multi-year Capital budget and yearly Operating budget for the IT department.
POSITION REQUIREMENTS:

– Bachelors degree in Computer Science or Technical Field is required.
– Masters degree in Technical Field or Business Administration is preferred.
– 10+ years experience managing and/or directing an IT operation.
– Minimum of 5 years experience in the Food Service or Retail Industry
– Experience across multiple areas of technology is required (Infrastructure, Security, Project Management, Application Administrations, Application Development, BI, etc...)
– Experience with strategic planning, business case development, and execution
– Substantial exposure to data processing, hardware platforms, enterprise software applications, and outsourced systems.
– Preferred experience with Aloha, Menulink, and Cognos
– Experience with systems design and development from business requirements analysis through to day-to-day management.
– Proven experience in IT planning, organization, and development.
– Excellent understanding of project management and project portfolio management principles
– Superior understanding of the organization’s goals and objectives.
– Demonstrated ability to apply IT in solving business problems.
– In-depth knowledge of applicable laws and regulations as they relate to IT.
– Strong understanding of human resource management principles, practices, and procedures.
– Proven leadership ability.
– Ability to set and manage priorities judiciously.
– Ability to function on a small team including leading and developing the team while also functioning as an individual contributor on the team.
– Experience in working within the environment of a smaller organization that is transitioning from start-up to mid-size.
– Understanding of business model for Corporate and Franchise operations within Food Services

Personal Attributes

– Excellent written and oral communication skills.
– Excellent interpersonal skills.
– Strong negotiating skills.
– Ability to present ideas in business-friendly and user-friendly language.
– Exceptionally self-motivated and directed.
– Superior analytical, evaluative, and problem-solving abilities.
– Exceptional service orientation.
– Ability to motivate in a team-oriented, collaborative environment.

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